

Governance and Audit Committee Forward Plan August 2015 –May 2016

No.	Ref No	Item	Purpose	Lead Officer	Lead Member	Governance/ Audit
24 August 2015						
1.	GE3001	Annual Internal Audit Report 2014/15	To provide an opinion on the effectiveness of the Council's internal control framework	Ian Priestley	Deputy Leader, Finance, Insurance, Health & Safety, HR, Pensions, ICT & Corporate Support	Audit
	GE3002	Annual Governance Statement 2014-15	To review the Annual Governance Statement	Ian Priestley	Deputy Leader, Finance, Insurance, Health & Safety, HR, Pensions, ICT & Corporate Support	Audit
2.	GE3003	Annual Governance Statement - Statement in Support by the Section 151 Officer	To provide evidence and independent verification of governance matters which may impact on the Annual Governance Statement from the viewpoint of the Section 151 Officer.	Andy Walker	Deputy Leader, Finance, Insurance, Health & Safety, HR, Pensions, ICT &	Audit

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3.	GE3004	Annual Governance Statement - Statement in Support by the Monitoring Officer	To provide evidence and independent verification of governance matters which may impact on the Annual Governance Statement from the viewpoint of the Monitoring Officer.	David Holling	Corporate Support Deputy Leader, Finance, Insurance, Health & Safety, HR, Pensions, ICT & Corporate Support	Audit
4.	GE3006	West Berkshire Council Financial Statements 2014/15 including KPMG Opinion		Andy Walker	Deputy Leader, Finance, Insurance, Health & Safety, HR, Pensions, ICT & Corporate Support	Audit
5.	GE3031	Monitoring Officer's Quarterly Update Report to the Governance and Ethics Committee – Quarter 1 of 2015/16	To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within West Berkshire.	David Holling	Chairman of Governance and Ethics	Standards

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23 November 2015						
6.	C3011	Changes to the Constitution	To review and amend parts of the Constitution if required following discussion at the Finance and Governance Group	David Holling	Leader of the Council, Strategy & Performance, Legal & Strategic Support	Governance
7.	GE3032	Monitoring Officer's Quarterly Update Report to the Governance and Ethics Committee – Quarter 2 of 2015/16	To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within West Berkshire.	David Holling	Chairman of Governance and Ethics	Standards
08 February 2016						
8.	C3012	Changes to the Constitution	To review and amend parts of the Constitution if required following discussion at the Finance and Governance Group	David Holling	Leader of the Council, Strategy & Performance, Legal & Strategic Support	Governance
9.	C2981	Amendments to the Constitution - Scheme of Delegation	To review and amend sections of the Scheme of Delegation in light of legislative changes and current practice.	David Holling	Leader of the Council, Strategy & Performance, Legal &	Governance

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					Strategic Support	
10.	GE3007	Internal Audit - Interim Report 2015-16	To update the Committee on the outcome of internal audit work.	Ian Priestley	Deputy Leader, Finance, Insurance, Health & Safety, HR, Pensions, ICT & Corporate Support	Audit
11.	GE3033	Monitoring Officer's Quarterly Update Report to the Governance and Ethics Committee – Quarter 3 of 2015/16	To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within West Berkshire.	David Holling	Chairman of Governance and Ethics	Standards
25 April 2016						
12.	GE3008	Internal Audit Plan 2016/17	To outline the proposed internal audit work programme for the next three years	Ian Priestley	Deputy Leader, Finance, Insurance, Health & Safety, HR, Pensions, ICT & Corporate	Audit

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					Support	
13.	GA3008 (a)	External Audit Plan 2015-16	To provide Members with a copy of the External Audit Plan for 2015-16.	Ian Priestley	Deputy Leader, Finance, Insurance, Health & Safety, HR, Pensions, ICT & Corporate Support	Audit
14.	C3013	Changes to the Constitution	To review and amend parts of the Constitution if required following discussion at the Finance and Governance Group	David Holling	Leader of the Council, Strategy & Performance, Legal & Strategic Support	Governance
15.	C3034	Monitoring Officer's Quarterly Update Report to the Governance and Ethics Committee –2015/16 Year End	To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within West Berkshire.	David Holling	Chairman of Governance and Ethics	Standards